

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	02-02-2026 13:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	02-02-2026 13:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Chhattisgarh
विभाग का नाम / Department Name	Higher Education Department Chhattisgarh
संगठन का नाम / Organisation Name	N/a
कार्यालय का नाम / Office Name	Hemchand Yadav University Durg
वस्तु श्रेणी / Item Category	Examination Service - Offline; Candidate Registration, Payment Process to be handled by Service Provider, Withdrawl of Registration, Update Registration, Admit Card Proccesing, Entrance Exam, Online Admission, Class Promotion, Readmission, Enrollment..
अनुबंध अवधि / Contract Period	3 Year(s) 1 Day(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) / Minimum Average Annual Turnover of the bidder (For 3 Years)	1000 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service	7 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है / Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Experience Criteria, Bidder Turnover, Certificate (Requested in ATC), OEM Authorization Certificate, OEM Annual Turnover, Additional Doc 1 (Requested in ATC), Additional Doc 2 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	5
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य /Estimated Bid Value	60000000
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	Bank Of Baroda
ईएमडी राशि/EMD Amount	600000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	Bank Of Baroda
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	1.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	6

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this

Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

Registrar

Hemchand Yadav University Durg, Higher Education Department Chhattisgarh, N/A,
(Registrar)

बोली विभाजन लागू नहीं किया गया/Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

4. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or

2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or

3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of Work as per buyer's requirement:[1768202739.pdf](#)

This Bid is based on Quality & Cost Based Selection (QCBS) . The technical qualification parameters are :-

Parameter Name	Max Marks	Cutoff Marks	Qualification Methodology Document
Overall Experience As per attached documents	20	10	View File
Experience Criteria As per attached documents	20	10	View File

Turnover As per attached documents	10	5	View File
Cloud Technology Proficiency and Experience As per attached documents	20	4	View File
Examination Experience As per attached documents	10	3	View File
Technical Presentation	20	8	View File

Total Minimum Qualifying Marks for Technical Score: 40

QCBS Weightage(Technical:Financial):60:40

Presentation Venue:Hemchand Yadav University, Raipur Naka Durg (CG)

Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
29-01-2026 12:00:00	Hemchand Yadav University, Durg

Examination Service - Offline; Candidate Registration, Payment Process To Be Handled By Service Provider, Withdrawl Of Registration, Update Registration, Admit Card Proccesing, Entrance Exam, Online Admission, Class Promotion, Readmission, Enrollment.. (130000)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Examination Type	Offline
Pre-Examination Activities	Candidate Registration , Payment Process to be handled by Service Provider , Withdrawl of Registration , Update Registration , Admit Card Proccesing , Entrance Exam, Online Admission, Class Promotion, Readmission, Enrollment, Examination form, Hosting of Website, Online activities and others as per describe in Scope of work
Post-Examination Activities	Result Preparation/Declaration , Re-evaluation , Re-total, Entry of Marks, Stationary, Tabulation Record/Marksheet Printing, NAD/ABC related services, Migration and others as per describe in Scope of work
Invigilation of Examination	No
Online registration of candidates	By Service Provider
Server to be used for On-Line registration	Service at Service Provider Side

विवरण/ Specification	मूल्य/ Values
Facilities required in Examination Centre	NA
Percentage of buffer seat of each Centre(per shift)	NA
एडऑन /Addon(s)	
Biometric Attendance	NA
Jammer Required	NA
Parking Facility (For buyer personnel's only)	NA
अतिरिक्त विवरण /Additional Details	
Number of Days(Exam to be conducted)	-
Number of Shifts per day	-
Estimated/Minimum number of candidates per shift	-
Seating Capacity for Examination Center per Shift	-
Total number of examination Centres	-
Estimated number of Invigilator/Supervisors required	-
CCTV Required	-

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Estimated total number of candidates appearing in Examination	अतिरिक्त आवश्यकता /Additional Requirement
1	Himanshu Sekhar Mandavi	491001,Near Y Shape Bridge, Raipur Naka Durg Chhattisgarh	130000	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions**1. Generic**

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

4. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

5. Service & Support

The Service Provider is required to have at least 40 % of the required manpower on service provider's payroll for at least one year. Necessary documents relating to such manpower will be uploaded by the bidder for verification of the buyer. Such manpower will be part of total manpower to be provided by the Service Provider in case he gets the contract against this bid.

6. Past Project Experience

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria: a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed. b. Execution certificate by client with contract value. c. Any other document in support of contract execution like Third Party Inspection release note, etc. **Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria: a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed. b. Execution certificate by client with contract value. c. Any other document in support of contract execution like Third Party Inspection release note, etc.

7. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

8. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

GENERAL TERMS & CONDITIONS / INSTRUCTIONS TO TENDERERS:

1. The tenderer should read carefully all the tender terms, conditions and work specifications.
2. Conditional offers received other than the specified conditions mentioned in the tender enquiry are liable for rejection.
3. All the tenderers should note that failure of violation of General Conditions, General Notes, their tenders are liable for prima-facie rejection.
4. The supplier must have sufficient capacity to implement the software and complete the services successfully.
5. Evaluation of tender will be done on the basis of the item lowest rate. However, the University shall consider the merit of the Tenderer while making a decision.
6. The decision of the committee in the matter shall be conclusive, final, and binding on the Tenderers and non-challengeable.
7. Any price escalation will not be considered, however any change hike in Goods & Service Tax (GST) shall be paid or if decrease in taxes it shall be deducted from payment to tenderer.
8. The Tenderer should deliver all Application and Cloud Account user controls as per delivery schedule given by the University.
9. The quoted rates should be inclusive of all taxes and incidental charges but exclusive of GST. GST will be applicable at actual.
10. No Joint Venture or Consortium partnership or Subletting the work is allowed.
11. The tenderers / companies shall acquaint himself fully with the requirements of the University. No

compensation on account of any difficulties will be entertained at a later stage after award of works.

12. Technical bid, Solution Presentation and Commercial bid will be the basis for bid evaluation.

13. Authorities may ask for clarification or further information to evaluate the bid.

14. Please note that all the uploaded documents the bid should be signed with date; and the seal of the

organization should be put near the signature of the Authorized signatory.

15. If any information sought in this document is missing or not clearly specified by the vendor, it will be

assumed that the organization is not in a position to supply information.

16. An Undertaking (Self Certificate) is to be submitted that the Organization hasn't been blacklisted by any central/state Govt. department/ organization.

17. Technical and financial bids will be opened in the presence of tenderers or their representatives who

choose to attend on the specified date and time.

18. Financial bids of only eligible tenderers matching the pre-qualification criteria of the bids and qualifying in the presentation will be opened.

19. In the event of the date specified for receipt and opening of bids being declared as a holiday by the

University, the due date for opening of bids will be the next working day at the appointed time.

20. The University reserves the right to accept/reject any or all bids received in response to this advertisement at any stage of the process; without assigning any reasons, whatsoever. The University also

reserves the right to raise the eligibility criteria for short listing the vendors.

21. Tenderers should be prepared to meet with university authorities upon request.

22. Development work must be completed within the time limit prescribed by the university.

23. Tenderers shall ensure all kinds of security provisions including CAPTCHA facility and password protection at server and client side.

24. A Single point of contact will be nominated by Tenderer.

25. Tenderer shall keep track of the record of update & maintenance request received from Officer and

action taken report. The report shall be sent to the Organization every day.

26. Developed Websites shall be bilingual (Hindi and English) and with Mobile Application.

27. Tenderers are not allowed to advertise their own brand/content/logo/symbol or any such things on the

portal without written consent from the department.

28. The awardee of the Bid/tender will work in the domain of web/mobile development to develop, launch, implement, maintain and improve as needed for a period of three years; however, the period may be extended for a further period of 3 years on the same terms and conditions after a review each year. The Awardee is welcome to use their existing software with necessary customizations to suit the University's requirements and with provision of a support team in for ongoing operations and comprehensive maintenance.

29. Tenderers should be responsible for ensuring that all the software, Plugins, Scripts etc., used for the

websites are updated with the latest patches and are free of any known vulnerabilities.

30. If any of the rules won't be followed it may lead, your company to Discontinuation of agreement.

31. Delay Penalty: delay penalty will be levied at the rate as 1% of estimated annual project cost.

32. University shall have the right to cancel this work order if services are found unsatisfactory.

33. The successful bidder has to furnish "Performance Security of 03% of the ordered value", in the form of Account Payee Demand Draft, / Fixed deposit and/or unconditional Bank guarantee encashable on demand from the **Registrar, Hemchand Yadav University, Durg** (CG) from scheduled commercial Bank with validity period of sixty days beyond the date of completion of all contractual obligations of supplier including guarantee/ warranty obligations. The Performance Security is to be furnished in favour of the **Registrar, Hemchand Yadav University, Durg** (CG). Payment will be processed only after receipt of the Performance Security. The awarded bidder will submit PBG along with the bill. If it is not submitted PS amount will be deducted from the bills.

34. Bids received after the specified date and time, due to whatever reason, shall not be considered for bidding.

35. Conditional Bids/Vague offers shall not be considered.

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to

exemption provided to such sellers under GeM GTC.

3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in

Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---